DIRECT DEPOSIT OF PAY

Why bother with the hassles normally associated with pay day?

Now there's a way to eliminate the worries of lost paychecks, the special arrangements for handling your paycheck when you're on vacation, or sick or leaving work to get your check to the bank on time. Direct deposit eliminates the hassle of filling out forms, standing in line and all the rest of the pay day hassles.

With Direct Deposit, your pay is automatically deposited in your account at your financial institution. Your money will be in your account, ready for use, at the beginning of payday – even if your account is in another city. Of course, you'll continue to receive from us your earning statement with all your normal payroll information.

DIRECT DEPOSIT AUTHORIZATION

I.S.D. #6051 Goodhue County Education District

I authorize you and the financial institution listed below to initiate electronic entries to my:

☐ Checking Account ☐ Savings Account ☐ Both (Fill out section below)

Checking $ or % _____ (List dollar amount or percentage or pay)

Savings $ or % _____ (List dollar amount or percentage or pay)

EXAMPLE: Checking: 100% Savings: $75.00

With the above example $75.00 of each pay check will go in savings. The remainder will be deposited in checking.

_____ _____

Financial Institution Name (Please Print)

_____ _____

Branch Account Number at Financial Institution

_____ _____

City State Signature

Transit Routing Number

Account Number Information